

Town of Holland  
Selectboard Meeting Minutes  
Town Office  
July 8, 2024

**Present:** Select board Members: Trevor Gray, Dave Jacobs, Hugh Flynn

Town Clerk/Treasurer: Diane Judd

Road Foreman: Bob Camber

Others: Jim Davis, Ed Brady, Karla Braunesreither

**1. Meeting was called to order at 6:34** by Trevor

**2. Minutes** – from 06/17/2024 - Trevor moved to approve with the edit that the trailer was only 22 ton, not 22,000 ton/Hugh AIF

**3. Adoptions/Amendments to Agenda** – none

**New Business:**

**A. Road Foreman Report** – Lynne Fairbanks who lives on Valley Road has agreed to have her tree trimmed as it is a safety issue. Bob suggested that the tree trimmer who is taking down the dead elm on Gina Miller’s property should also trim this tree. The plan is to close the Valley Road from Twin Bridge Road to School Road on Monday, July 15 from 8:00AM until the trees are taken care of. The backhoe is at Larry Morin’s to have the leaking piston repaired. Bates Hill Road has had some ditching done. The chloride tank needed repairs but should be running this week. The new truck has had to go back to the dealership twice for the same problem – the air bag for ride control. Willy Tetreault is lined up to do ditching while Bob is out on medical. The rafters have been delivered and the new building should be going up soon.

**B. CD** – We currently have 3 CD of \$50,000 each that are invested at Community National Bank. Diane recommended that we redo them for another six months. Our cash flow is such that we can comfortably do this. Dave moved to invest the three CD’s again at 4.95% with an annual yield of 5.07%, 2<sup>nd</sup> by Hugh. AIF

**C. Planning Commission resignations** – were received from Helen Flynn and Karla Braunesreither

**D. Planning Commission Appointments-** As three people have expressed interest in being on the Planning Commission, Trevor moved to appoint Jim Davis, Darrell Martin and Stacy Boone, 2<sup>nd</sup> by Dave. AIF

**E. Town Credit Card** – Diane brought the idea of a town credit card to the board. She explained that there are many times that her personal credit card is used and it really isn’t the proper way to do things. Now that our website is live, there is a recurring .50 charge each month that uses a credit card. Diane suggested that both she and Bob Camber should have a card as there are times that parts are needed where we don’t have an account set up. The credit limit suggested is \$3,000. Hugh moved to allow the credit cards for both Diane and Bob to use on behalf of the Town with a limit of \$3,000, 2<sup>nd</sup> by Dave. AIF

**F. Credit Card Policy** – In anticipation of the board approval of the town credit card, Diane had prepared a simple policy outlining the use etc. of the credit card. After reviewing the proposed policy, Trevor moved to adopt the credit card policy, 2<sup>nd</sup> by Hugh. AIF

**G. Planning Commission Stipend** – Diane explained that back in the mid 2000’s the Select Board had agreed to a \$10 per meeting stipend for the Planning Commission members for each meeting they attended. A member recently asked about getting paid the \$10 and Diane thought it may be time to raise the per meeting amount. After a brief discussion, it was decided to reach out to other towns to see how/if they pay their Planning Commissions.

**5. Public Comment** – None

**6. Unfinished Business:**

**A. Municipal Equipment Loan** was awarded to the Town of Holland from the Vermont municipal equipment loan fund for \$127,675 at 2% interest for five years. Trevor moved to accept, 2<sup>nd</sup> by Hugh. AIF

**B. Hollandvt.gov website** – the website is live but is still being updated. If you have ideas of what we can add to the site, please contact Diane.

**7. Select Board Update** – none. Diane updated the board on the 2024 Education tax rates: Homestead \$1.6277; Non-homestead \$2.0869. It is anticipated that the municipal tax rate will be set at the July 22 meeting.

**8. Executive Session** - none

**9. Review of bills and signing orders** –

Highway:

Payroll	06/25/2024	\$3,415.71
Payroll	07/02/2024	\$2,665.22
Payroll	07/08/2024	\$2,315.82
Invoice	06/20/2023	\$170,305.00
Invoices	07/08/2024	\$18,608.10
Payroll Taxes	06/30/2024	\$3,845.18

General:

Payroll	06/25/2024	\$593.60
Payroll	07/02/2024	\$593.60
Payroll	07/08/2024	\$1,513.17
Invoices	07/08/2024	\$7,488.62
Payroll Taxes	06/30/2024	\$1,239.71

**10. Adjourn – 7:40**

Meeting Schedule: July 22, August 5 & 19